

## Orientation Schedule *Toddler to Preschool*

*Your child's first few days in the Preschool program can be both exciting and intimidating all at once. We want your child's transition to the new environment to be as smooth possible. To facilitate this new experience, our program has developed an orientation policy to ensure as little stress as possible for you and your child. Your child will benefit from the security created by gradually introducing the new teachers and the new classroom.*

### **The integration will be schedule looks like this:**

- Day 1 Parent and child arrive in the toddler program as usual. Around 9:30 a.m. the preschool teacher will come and pick up the group of children orienting that week. The children will stay in the preschool room until just before lunch. Parents pick up in the toddler room as usual.
- Day 2 Parent and child arrive in the toddler program as usual. Around 9:30 a.m. the preschool teacher will come and pick up the group of children orienting that week. Today they have lunch at the preschool tables for the first time. The children will return to the toddler room after lunch. Parents pick up in the toddler room as usual.
- Day 3 Parent and child arrive in the toddler program as usual. Around 9:30 a.m. the preschool teacher will come and pick up the group of children orienting that week. Today the children have their rest for the first time in the preschool room and parents pick up in the preschool room no later than 3:00 p.m.
- Day 4 First drop off in the preschool room. Children remain in preschool for the entire day. Their space in the toddler room is still available for them if they need the orientation schedule to be lengthened. Parents pick up in Preschool no later than 4:30 p.m.
- Day 5 Drop off in the preschool room. Children remain in preschool for the entire day. Their space in the toddler room is still available for them if they need the orientation schedule to be lengthened. Parents pick up in Preschool no later than 4:30 p.m.

### **Tips:**

- *The week before your child starts in preschool it would be helpful for you to start entering the centre through the preschool door, you can then say good morning to the preschool teachers before continuing on to the toddler room.*
- *As in the toddler room, it is important for you to establish a regular drop off routine, that may include staying in the program room for a brief amount of time each day to help your child transition from home to the centre.*
- *Please adjust your schedule to pick up as early as possible on Day 3 and 4 - this will be an anxious moment for your child, who may be wondering if you know where to pick them up!*